

UNIVERSITAS INDONESIA

RECTOR DECREE OF UNIVERSITAS INDONESIA
NUMBER 1413/SK/R/UI/2012

ON

THE CODE OF CONDUCT OF UNIVERSITAS INDONESIA

THE RECTOR OF UNIVERSITAS INDONESIA,

- Considering:
- a. that Universitas Indonesia is a Higher Education institution that upholds ethical values, academically as well as non-academically;
 - b. that every member of Universitas Indonesia is obligated to uphold ethics, to behave commendably, and to act based on good ethical values in order to maintain the dignity of members of Universitas Indonesia;
 - c. that Universitas Indonesia as a higher education institution needs to establish the Code of Conduct of Universitas Indonesia as unseparated part of the Code of Ethics of Universitas Indonesia as the guidelines on how to behave and act that have to be implemented and obeyed by the members of Universitas Indonesia;
 - d. that under the considerations referred to in letters a, b and c, the Code of Conduct of Universitas Indonesia needs to be stipulated by a Rector Decree of Universitas Indonesia.

- In view of:
1. Act Number 43 of 1999 on the Amendment to Act Number 8 of 1974 on the Principles of Personnel Affairs;
 2. Act No 20 of 2003 on the National Education System;
 3. The Government Regulation of the Republic of Indonesia Number 152 of 2000 on the Designation of Universitas Indonesia as a State-owned Legal Entity;
 4. The Government Regulation of the Republic of Indonesia Number 17 of 2010 on the Management and Implementation of Education;
 5. The Government Regulation of the Republic of Indonesia Number 66 of 2010 on the Amendment of the Government Regulation of the Republic of Indonesia Number 17 of 2010 on the Management and Implementation of Education;
 6. The Decree of the Board of Trustees of Universitas Indonesia Number 01/SK/MWA-UI/2003 on the Bylaws of Universitas Indonesia;
 7. The Decree of the Board of Trustees of Universitas Indonesia Number 008/SK/MWA-UI/2004 on the Amendment of the Decree of the Board of Trustees of Universitas Indonesia Number 005/SK/MWA-UI/2004 on the Campus Rules and Regulations of Universitas Indonesia;
 8. The Regulation of the Board of Trustees of Universitas Indonesia Number 003/Peraturan/MWA-UI/2006 on the Roles and Responsibilities of Lecturers;

9. The Decree of the Board of Trustees of Universitas Indonesia Number 009/SK/MWA-UI/2007 on the Appointment and Assignment of the Rector of Universitas Indonesia of the 2007-2012 Period;
10. The Decree of the Board of Trustees of Universitas Indonesia Number 011/SK/MWA-UI/2007 on the Amendment of Article 37 paragraph (1) of the Bylaws of Universitas Indonesia;
11. The Decree of the Board of Trustees of Universitas Indonesia Number 005/SK/MWA-UI/20108 on the Education Normsat Universitas Indonesia;
12. The Rector Decree of Universitas Indonesia Number 690/SK/R/UI/2007 on the Improvement of the Structure of the Core Organization of Universitas Indonesia;
13. The Rector Decree of Universitas Indonesia Number 756/SK/R/UI/2007 on the Completeness of the Structure of the Core Organization of Universitas Indonesia;
14. The Rector Decree of Universitas Indonesia Number 0491/SK/R/UI/2010 on the Establishment of the Professor Committee for Ethics of Universitas Indonesia;
15. The Rector Decree of Universitas Indonesia Number 0883/SK/R/UI/2011 on the Code of Ethics of Universitas Indonesia;

DECIDES:

To stipulate: THE RECTOR DECREE OF UNIVERSITAS INDONESIA ON THE
CODE OF CONDUCT OF UNIVERSITAS INDONESIA

CHAPTER I
GENERAL PROVISIONS

First Section

Terminology

Article 1

In this Rector Decree, the terms referred to as:

- (1) Universitas Indonesia, hereinafter shortened into UI, is a State-owned Higher Education Legal Entity that implements the Tri Dharma of Higher Education in the fields of Education, Research, and Community Service.
- (2) The Members of Universitas Indonesia, hereinafter shortened into UI Members, are the Academic *Civitates* of Universitas Indonesia, the Organs of Universitas Indonesia and the Employees of Universitas Indonesia.
- (3) The Academic *Civitates* of Universitas Indonesia are the academic employees of Universitas Indonesia, and the students of Universitas Indonesia.
- (4) The Management and Officials of Universitas Indonesia are all UI Members serving in the UI organizational structure, at the levels of university, faculty, department, and study program.
- (5) UI Educators are UI lecturers that participate in the implementation of education.
- (6) UI Education Personnel are UI employees that work in the education units other than lecturers. Education personnel are in charge of implementing administration, management, development, monitoring, and technical services to support the education process in the education units.
- (7) UI Students are learning participants that are registered and undergo higher education in UI, either the citizens of Indonesia or foreign citizens.

- (8) The Tri Dharma of Higher Education consists of education, research and community service.
- (9) Other activities or functions in UI are other activities and programs in UI that are not included in the Tri Dharma of Higher Education.
- (10) The Professor Committee for the Code of Ethics of Universitas Indonesia, hereinafter shortened into UI Code of Ethics Committee, is a committee stipulated by the Rector Decree of Universitas Indonesia, and its memberships consist of the professors of each faculty.
- (11) The violation of the Code of Conduct of Universitas Indonesia is every act conducted by a Member of Universitas Indonesia that contravenes the Code of Conduct of Universitas Indonesia.

Second Section
Intents and Purposes
Article 2

- (1) The stipulation of this Rector Decree is intended to establish the guidelines for the code of conduct for UI Members and to regulate the settlement mechanism for the supposition of violation against UI code of conduct substances.
- (2) The stipulation of this Rector Decree is to regulate the conduct of UI Members in each of their activities in order to create an ethical campus life in the environment of Universitas Indonesia.

CHAPTER II
CODE OF CONDUCT VIOLATION COMPLAINT
Article 3

- (1) The investigation on the complaint of the supposition of violation against UI Code of Conduct Substances can only be done based on a written report by UI Members or other parties.
- (2) The complaint as referred to in paragraph (1) of this article can be submitted to UI Management or the Ethics Committee of Universitas Indonesia to be investigated further, in accordance with the applicable regulations.
- (3) The provisions on UI Code of Conduct Substances as referred to in paragraph (1) are listed in the Annex as an inseparable section of this Rector Decree.

CHAPTER III
CODE OF CONDUCT VIOLATION SETTLEMENT
Article 4

The Settlement of UI Code of Conduct Violation is performed by the Ethics Committee of Universitas Indonesia based on the applicable authority and provisions.

CHAPTER IV

SANCTION

Article 5

- (1) The sanction on UI Members who violate the Code of Conduct of Universitas Indonesia will be stipulated based on the legislation and/or the applicable Regulations of Universitas Indonesia after an investigation has been performed on the relevant subject.
- (2) Sanction is given after an investigation and verification have been performed of which the procedures are further regulated in the Settlement Procedures of the Violation of UI Code of Ethics and Code of Conduct.
- (3) Sanction can only be given if the investigation result has verified the violation of UI Code of Conduct.
- (4) The type of sanction that can be given on the violation of UI Code of Conduct is stipulated by the Rector based on the recommendation from the Investigation team of UI Code of Conduct Violation.