

RECTOR REGULATION OF UNIVERSITAS INDONESIA

NUMBER 01 OF 2016

ON

THE IMPLEMENTATION OF HEALTH, SAFETY AND ENVIRONMENT AT
UNIVERSITAS INDONESIA

BY THE GRACE OF GOD ALMIGHTY

THE RECTOR OF UNIVERSITAS INDONESIA,

- Considering:
- a. that in accordance with the Commitment to the Policy of Health, Safety and Environment (Indonesian acronym: K3L) at Universitas Indonesia on May 8, 2009, Universitas Indonesia has a high commitment to realize the Health, Safety and Environment to all academic *civitates* and stakeholders in all activities in the campus of Universitas Indonesia through the implementation of integrated Management System of Health, Safety and Environment;
 - b. that it is in accordance with the Manual for the Management System of Health, Safety and Environment of Universitas Indonesia as the general guidelines for all parties working in Universitas Indonesia;
 - c. that in relation to points a and b stated above, it needs to be stipulated by the Rector Decree of Universitas Indonesia.

- In view of:
1. Act Number 1 of 1970 on Workplace Safety (the State Gazette of the Republic of Indonesia of 1970 Number 1, the Supplement to the State Gazette of the Republic of Indonesia Number 2918);
 2. Act Number 28 of 2002 on the Construction of Buildings (the State Gazette of the Republic of Indonesia of 2002 Number 134, the Supplement to the State Gazette of the Republic of Indonesia Number 4247);
 3. Act Number 13 of 2003 on Manpower (the State Gazette of the Republic of Indonesia of 2003 Number 39, the Supplement to the State Gazette of the Republic of Indonesia Number 4279);
 4. Act Number 36 of 2009 on Health (the State Gazette of the Republic of Indonesia of 2009 Number 44, the Supplement to the State Gazette of the Republic of Indonesia Number 5063);
 5. Act Number 12 of 2012 on Higher Education (the State Gazette of the Republic of Indonesia of 2012 Number 158, the Supplement to the State Gazette of the Republic of Indonesia Number 5336);
 6. The Government Regulation of the Republic of Indonesia Number 50 of 2012 on the Implementation of Workplace Health and Safety Management System (the State Gazette of the Republic of Indonesia of 2012 Number 100, the Supplement to the State Gazette of the Republic of Indonesia Number 5309)
 7. The Government Regulation of the Republic of Indonesia Number 68 of 2013 on the Statute of Universitas Indonesia (the State Gazette of the Republic of Indonesia of 2013 Number 166,

the Supplement to the State Gazette of the Republic of Indonesia Number 5455);

8. The Government Regulation of the Republic of Indonesia Number 101 of 2014 on the Management of Toxic and Dangerous Waste (the State Gazette of the Republic of Indonesia of 2014 Number 333, the Supplement to the State Gazette of the Republic of Indonesia Number 5617);
9. The Regulation of the Minister of Environment Number 6 of 2009 on the Environmental Laboratories;
10. The Decree of Minister of Health Number 298 of 2008 on the Manual for Laboratory Accreditation;
11. The Regulation of Board of Trustees of Universitas Indonesia Number 004/Peraturan/MWA-UI/2015 on the Bylaws of Universitas Indonesia;
12. The Decree of Board of Trustees of Universitas Indonesia Number 007/TAP/MWA-UI/2005 on the Research Ethics for all Academic Civitates of Universitas Indonesia;
13. The Decree of the Board of Trustees of Universitas Indonesia Number 020/SK/MWA-UI/2014 on the Appointment and Assignment of the Rector of Universitas Indonesia;
14. The Rector Decree of Universitas Indonesia Number 1305/SK/R/UI/2011 on the Management Policy of Garbage and Waste Containing Toxic and Dangerous Materials on the Campus of Universitas Indonesia;

15. The Rector Decree of Universitas Indonesia Number 0252/SK/R/UI/2014 on the Workplace Health and Safety Committee for the Laboratories of Universitas Indonesia;
16. The Rector Decree of Universitas Indonesia Number 3875/SK/R/UI/2014 on the Organizational Core Structure of Universitas Indonesia.

DECIDES:

To stipulate: THE IMPLEMENTATION OF HEALTH, SAFETY AND ENVIRONMENT AT UNIVERSITAS INDONESIA

CHAPTER I

GENERAL PROVISIONS

Article1

In this Rector Decree, the terms referred to as:

1. Universitas Indonesia, hereinafter referred to as UI, is a state-owned higher education legal entity.
2. Health, Safety and Environment, hereinafter referred to as K3L, is the procedure on health, safety and environment at UI.
3. The Management System of Health, Safety and Environment, hereinafter referred to as SMK3L (Indonesian acronym), is the system on the management of K3L at UI.
4. Technical Implementation Unit, hereinafter referred to as UPT (Indonesian acronym), is the organization that implement the operational technical duties

and/or certain supporting duties that are directly connected to the service to the members of UI.

5. Safety Equipment, hereinafter referred to as APD (Indonesian acronym), is the equipment used to protect oneself as part of the implementation of workplace health and safety program at workplace.
6. K3L implementation is the implementation of K3L aspects in a program or activity held at Universitas Indonesia.

Article 2

- (1) K3L implementation at Universitas Indonesia is stipulated to protect the health and safety of all parties conducting activities at UI including the management, lecturers, researches, employees, students, contractors and visitors, as well as to protect the assets and environment of UI from potential dangers that are related to all types of activities performed at Universitas Indonesia.
- (2) The implementation of K3L aspects is obligated in all environment of UI.

CHAPTER II

THE IMPLEMENTATION OF HEALTH, SAFETY AND ENVIRONMENT AT UNIVERSITAS INDONESIA

Part One

Policy Statement

Article 3

- (1) Universitas Indonesia is committed to K3L aspects in the environment of Universitas Indonesia and will do all efforts to implement the best practice in all activities performed at Universitas Indonesia.
- (2) All parties involved in the activities performed at Universitas Indonesia are obligated to follow the regulation and procedure of K3L for the safety of their own and other people in the surrounding areas.

Part Two

Legal Compliance

Article 4

Universitas Indonesia is committed to obey all applicable rules, regulations and standards in relation to K3L aspects in Indonesia.

Article 5

- (1) Universitas Indonesia proactively identifies dangers, assesses and controls the risks of K3L related to all activities performed at UI to prevent loss in the form of injury, diseases, asset damage or environmental pollution.
- (2) The efforts to prevent loss as referred to in paragraph (1) are realized through the implementation of SMK3L of Universitas Indonesia (SMK3L UI).
- (3) SMK3L UI has to be communicated, understood and implemented to all academic *civitates*, employees, lecturers, researchers, students, contractors, visitors and

everyone within UI areas, as well as to be documented and its effectiveness is reviewed periodically for continuous improvement.

Part Three

Safety Culture

Article 6

Universitas Indonesia is committed to build K3L culture that is positive to all academic *civitates* of Universitas Indonesia through the best practice implementation in relation to K3L aspects.

Part Four

Duties, Responsibilities and Authorities

Article 7

- (1) The highest commitment in the implementation of K3L aspects at Universitas Indonesia is held by the Rector. Rector can delegate this authority to the management under his/her leadership.
- (2) The Agency Heads/Directors/Unit Heads are responsible for the K3L implementation in their respective Working Unit.
- (3) The Deans/Vice Deans and Department Heads are responsible for the K3L implementation at the Faculties and Departments.
- (4) The UPT of K3L of Universitas Indonesia has the duties and authority to perform inspections, audit K3L and provide technical help in order to implement K3L in the forms of advice, input, training, policy making, manual, Standard Operating

Guidelines and information on K3L regulation requirements at Universitas Indonesia.

- (5) K3L Staff of Faculties have the authority and responsibility to provide K3L technical help at Faculty level.
- (6) All Employees, Students, Contractors and Visitors of Universitas Indonesia are obligated to follow the Manual, Standards and Operational Guidelines of K3L that is applicable to respective party in the environment of Universitas Indonesia.

CHAPTER III CLOSING PROVISION

Article 8

This Regulation is valid since its stipulation date under the condition that should there be an error in this Rector Regulation in the future, it will be revised accordingly.

Article 9

This Regulation is valid since the date of stipulation.

Stipulated in Jakarta

On January 6, 2016

Rector,

Prof. Dr. Ir. Muhammad Anis, M.Met

NIP 195706261985031002