

RECTOR REGULATION OF UNIVERSITAS INDONESIA

NUMBER 014 OF 2016

ON

THE ADMINISTRATION OF BACHELOR'S PROGRAMS AT UNIVERSITAS
INDONESIA

BY THE GRACE OF GOD ALMIGHTY

THE RECTOR OF UNIVERSITAS INDONESIA,

- Considering:
- a. that in order to realize the vision of Universitas Indonesia to become an independent and excellent university and to be able to solve problems and challenges nationally as well as globally towards excellence in South East Asia, the bachelor's degree academic education programs are the foundation in developing science and technology to produce excellent researches within the national scope as well as to receive international recognition;
 - b. that in the administration of bachelor's degree academic education programs the guidelines for the administration of Bachelor's Programs at Universitas Indonesia are needed;
 - c. that based on the considerations referred to in letter a and b, it is necessary to stipulate the Rector Regulation of Universitas Indonesia on the Administration of Bachelor's Programs at Universitas Indonesia.

- In view of:
1. Act Number 20 of 2003 on the National Education System (the State Gazette of the Republic of Indonesia of 2003 Number 78, the Supplement to the State Gazette of the Republic of Indonesia Number 4302);
 2. Act Number 12 of 2012 on Higher Education (the State Gazette of the Republic of Indonesia of 2012 Number 158, the Supplement to the State Gazette of the Republic of Indonesia Number 5336);
 3. The Government Regulation of the Republic of Indonesia Number 19 of 2005 on the National Standards of Education (the State Gazette of the Republic of Indonesia of 2005 Number 41, the Supplement to the State Gazette of the Republic of Indonesia Number 4496);
 4. The Government Regulation of the Republic of Indonesia Number 68 of 2013 on the Statute of Universitas Indonesia (the State Gazette of the Republic of Indonesia of 2013 Number 166, the Supplement to the State Gazette of the Republic of Indonesia Number 5455);
 5. The Presidential Regulation Number 8 of 2012 on the Indonesian National Qualification Framework;
 6. The Regulation of the Minister of Research, Technology and Higher Education Number 44 of 2015 on the National Standards of Higher Education;

7. The Regulation of the Minister of Education and Culture Number 6 of 2013 on the Official Scripts in the Ministry of Education and Culture;
8. The Decree of Minister of National Education Number 232/U/2000 on the Guidelines for Higher Education Curriculum Development and Assessment of Student Learning Outcomes;
9. The Decree of Minister of National Education Number 234/U/2000 on the Guidelines for the Establishment of Higher Education Institutions;
10. The Decree of the Director General of Higher Education of the Department of National Education Number 28/DIKTI/Kep/2002 on the Implementation of Regular and Non-Regular Programs in State Higher Education Institutions;
11. The Regulation of Board of Trustees of Universitas Indonesia Number 004/Peraturan/MWA-UI/2015 on the Bylaws of Universitas Indonesia;
12. The Decree of Board of Trustees of Universitas Indonesia Number 001/SK/MWA-UI/2004 on the Opening, Closing, Merging, and Renaming of Faculties, Departments and Study Programs at Universitas Indonesia;
13. The Decree of Board of Trustees of Universitas Indonesia Number 005/SK/MWA-UI/2010 on the Education Normsat Universitas Indonesia.
14. The Decree of Board of Trustees of Universitas Indonesia Number 007/SK/MWA-UI/2010 on Personality Development

Norms and Behavioral Skills for the Students of Universitas Indonesia;

15. The Decree of Board of Trustees of Universitas Indonesia Number 020/SK/MWA-UI/2014 on the Appointment and Assignment of the Rector of Universitas Indonesia;
16. The Rector Decree of Universitas Indonesia Number 292/SK/R/UI/2009 on the Guidelines for Academic Education Curriculum Development;
17. The Rector Decree of Universitas Indonesia Number 3875/SK/R/UI/2014 on the Structure of Core Organization of Universitas Indonesia.

DECIDES:

To stipulate: THE RECTOR REGULATION OF UNIVERSITAS INDONESIA ON THE ADMINISTRATION OF BACHELOR'S PROGRAMS AT UNIVERSITAS INDONESIA

CHAPTER I

GENERAL PROVISIONS

Article 1

In this Regulation, the terms referred to as:

1. Study load is the total Semester Credit Units (Indonesian acronym: *sks*) a student is obliged to go through to fulfill the requirements to obtain a degree.

2. Academic Leave is a condition in which a student is unable to attend the academic activity for a period of a minimum of one semester and maximum of two semesters.
3. Dean is the head of a Faculty in the University that is in charge of and responsible for the implementation of education in each Faculty.
4. Department/Study Program is the element of Faculty that supports the implementation of academic activities in one or several branches of science, technology, and/or art related to the types of academic, professional, or vocational education.
5. Evaluation of learning outcomes is a systematic and periodical process to measure and assess the quality of the learning process and outcomes.
6. Final Evaluation of Studies is a process of evaluation of the performance of a student to determine his/her graduation from a Study Program.
7. Faculty is a set of support resources, which can be categorized based on departments/study programs, which administer and manage academic, vocational or professional education in one discipline cluster of science, technology and/or art.
8. Grade point (Indonesian acronym: IP) is a measurement of the academic performance of a student, which is the weighted average of the scores obtained by the student.
9. Course Selection Sheet (Indonesian acronym: IRS) is the plan for academic activities that are to be carried out by a student during a certain semester as defined in the academic registration.
10. Behavioral skills (soft skills) is a set of skills that help students to grow critical thinking skill, be creative systematically and scientifically, be knowledgeable,

ethical, and aesthetic, have social appreciation, sensitivity and empathy, behave democratically and civilizedly and uphold value of life, concern about the preservation of natural resources and environment, have insight on the development of science, technology, art and culture, and be able to participate in finding the solutions for social, cultural and environmental issues wisely, who in the interaction with the people in the community will actualize personality, attitude, communication proficiency, personal habit, and optimism possessed by humans with specific measure.

11. Competence is the ability to behave, think, and act consistently as the embodiment of knowledge, behavior, and skills possessed by a student.
12. Curriculum is a set of plans and arrangements of objectives, contents, and learning materials, as well as the means used for delivery and assessment as the guidelines to learning administration to achieve certain education program goals.
13. Students are learning participants at higher education level that are registered and currently taking a Master's Program held by the University.
14. Study period is the period limit to complete the study load when attending the process of education in a Study Program.
15. Specialization Courses are packages of optional subjects that originate from a Study Program to achieve supporting competencies in the respective Study Program;
16. Elective Courses are subjects chosen by students from the courses outside their Study Program to broaden their horizon as well as fulfill the minimum credit requirements of an academic stage.

17. Compulsory Courses are subjects that have to be covered in a Study Program that are formulated to achieve the main competencies of the respective Study Program.
18. Faculty Compulsory Courses are courses required in each Compulsory Curriculum in all study programs of the Bachelor's Programs in that Faculty.
19. Cluster Compulsory Courses are courses required in each Compulsory Curriculum of a Study Program as the characteristics of the competency of the relevant cluster of scientific knowledge.
20. University Compulsory Courses are courses required in each Compulsory Curriculum in all Study Programs of the Bachelor's Programs of the University.
21. Academic Advisor (Indonesian Acronym: PA) is a lecturer appointed by the Faculty to mentor and guide students in preparing their study plan in accordance with the applicable regulations as well as the development of their studies.
22. Academic Education is higher education of undergraduate programs and/or graduate programs that are aimed at mastery and development in the fields of science, technology, art, and culture.
23. Long Distance Education is the education of which the participants are separated from the educators and the means of learning uses various learning resources through information and communication technology, and other media as well as uses a scoring system that guarantees that the quality of graduates is in accordance with the National Standards of Education.
24. Personality Development is a component of University Compulsory Courses to help the students in establishing their personalities in order to be able to consistently realize the basic values of religion and culture, nationalism and

patriotism in mastering, implementing and developing science, technology, art and culture possessed with a sense of responsibility so that they can be implemented throughout their lives.

25. Fast Track Bachelor-Master's Degree Program is an education program held by the University to accelerate learning participants with excellent academic abilities so that they are able to finish their study in the Bachelor's Program and Master's Program of the same field of study in 10 (ten) semester.
26. Bachelor's Programs are an academic education that is offered to graduates of high school or equivalent, so that they can practice science, technology, art, and culture through scientific reasonings.
27. Study Program is a unified educational and learning activities that has certain curriculum and learning methodology in one type of academic education, professional education, and/or vocational education.
28. Drop-out is a condition in which a student who, based on the evaluation of the Faculty, is declared ineligible to continue his/her studies due to academic reasons.
29. Graduation Determination Meeting is a meeting at the Faculty to decide the graduation of a student who has fulfilled all curriculum requirements of a Study Program.
30. Administrative Registration is the payment for the tuition fee according to the mechanism regulated by the University.
31. Academic Registration is activities of mentoring, course form filling, and course verification on the Course Selection Sheet (IRS) through academic information system.

32. Rector is an organ of the University who is in charge of and responsible for the administration and management of the University.
33. Clusters of Scientific Knowledge are groups of trees, branches, and twigs of scientific knowledge that are organized systematically.
34. Semester Credit Unit which is henceforth shortened to *sks* is a measurement of recognition for the learning experience obtained by students in one semester.
35. One *sks* in the forms of lecture, response and tutorial learning, consists of:
 - a. learning activities with face-to-face meeting for 50 (fifty) minutes per week per semester;
 - b. learning activities with structured assignment for 60 (sixty) minutes per week per semester; and
 - c. independent learning activities for 60 (sixty) minutes per week per semester.
36. One *sks* in the forms of seminar learning or other similar types of learning, consists of:
 - a. learning activities with face-to-face meeting for 100 (one hundred) minutes per week per semester;
 - b. independent learning activities for 70 (seventy) minutes per week per semester.
37. One *sks* in the forms of practicum learning, studio practice, garage practice, field practice, research, community service, and/or other equivalent types of learning is 170 (one hundred seventy) minutes per week per semester.
38. Semester is a time unit of the academic activities that begins from administrative registration to graduation determination.

39. Short Semester is a semester that is optional that can be implemented between the even and odd semesters of the following academic year.
40. Semester Credit System is an education administration system that uses the Semester Credit Unit (*sks*) to state the study load of the students, the work responsibility of the lecturers, the learning experience, and the requirement of the program implementation.
41. Academic Status is the status of a student in regards to the academic activities at the University.
42. Special Course Status is the status given to a course that because of its nature and type of activities is held by the Study Program without structured schedule so that it can be completed in more than one semester without causing the students the assumption of retaking the course.
43. Credit Transfer Team is a team formed by the Deanto assess the eligibility of credit transfer proposal.
44. Credit Transfer is an acknowledgement over a number of study load (*sks*) that has been obtained by a student in a university after going through an evaluation process conducted by a Credit Transfer Team at each Faculty at the University.
45. Final Assignment is a scientific work in the form of undergraduate thesis or other form of final assignment in accordance with the applicable regulations, which becomes one of the graduation requirements for a student which is stipulated based on the curriculum of a Study Program.
46. University is Universitas Indonesia which is a State-owned Higher Education Legal Entity.
47. Vice Dean/Director is the vice dean/director in charge of academic affairs.

CHAPTER II

OBJECTIVES OF EDUCATION

Article 2

Bachelor's Programs are aimed at preparing students to become intellectuals and scientists who are ethical, civilized, competent, and able to enter and/or create employment, as well as able to develop themselves into professionals.

Article 3

Bachelor's Programs are aimed at producing graduates with competences in accordance with Level 6 (six) in the Indonesian National Qualification Framework who are:

- a. able to apply their fields of skill by using Science, Technology and/or Art in solving problems and able to adapt to the situation faced;
- b. mastering the theoretical concept of a certain field of knowledge in general and the special part of the theoretical concept in that field of knowledge extensively, as well as able to formulate the solution for procedural issues;
- c. able to take the correct decision based on information and data analyses, and able to provide directions in selecting various solution alternatives independently and in groups;
- d. responsible to their own work and able to receive responsibility over the work result of organization.

Article 4

Bachelor's Programs are aimed at producing graduates with main competencies that fit the profile of their respective Study Program as approved by the Faculty Academic Senate.

CHAPTER III

BACHELOR'S DEGREE PROGRAM ADMINISTRATION

Article 5

- (1) Bachelor's Programs are held by the Faculty in the form of Study Programs in which the administrator is required to:
 - a. possess an administration permit or have applicable accreditation;
 - b. fulfill the quality benchmark in accordance with the Academic Quality Assurance System;
 - c. have a minimum of 6 (six) permanent lecturers based on the applicable regulations.
- (2) For a new Study Program, it has to be accredited in accordance with the applicable regulations.
- (3) Bachelor's Programs can be administered in the form of Regular, Parallel Class, Extension Class, and International Class.
- (4) Bachelor's Programs of Parallel Class, Extension Class, and International Class can only be held in the Study Program that administers the Regular Class Bachelor's Programs that have been accredited.
- (5) Bachelor's Programs can be held in the form of distance learning in accordance with the applicable regulations.
- (6) Bachelor's Programs are not allowed to be administered by means of distance class.
- (7) The administration of Bachelor's Programs is divided into 2 (two) semesters per academic year, which is stipulated in the University's Academic Calendar every year.

- (8) Short semester can be administered if necessary.
- (9) The opening, closing, combining, and renaming of a Study Program is subjected to the applicable regulations.

Article 6

- (1) Regular Class are the prioritized Bachelor's Programs to educate the fresh graduates of High School.
- (2) Parallel Class and Extension Class are the Bachelor's Programs implemented with the objectives to extend the access to higher education at the University and to support life long education.
- (3) Regular Class, Parallel Class, and Extension Class have to use the curriculum and produce graduates with the same main competencies.
- (4) The main medium of instructions in the Regular Class, Parallel Class, and Extension Class is Indonesian.

Article 7

- (1) International Class are the Bachelor's Programs that are implemented using foreign language as the medium of instructions.
- (2) International Class can be implemented completely by the University and/or in cooperation with partner university overseas that has international reputation equivalent to the University and is accredited in its country.
- (3) International Class implemented completely by the University provides a single degree from the University.
- (4) International Class implemented based on cooperation with partner university overseas provides double degrees from the University and partner university overseas.

- (5) Each cooperation with partner university overseas priorly has to receive approval from the Faculty Academic Senate.
- (6) International Class, either single or double degrees, has to use the same curriculum of minimum 50 (fifty) percents of that of the Regular Class and produces graduates with the same main competencies.
- (7) The number of participants of the International Class must not exceed that of the Regular Class of the Bachelor's Programs.

CHAPTER IV

ENROLLMENT OF STUDENTS OF BACHELOR'S PROGRAMS

Article 8

- (1) Registration and selection of prospective students of Bachelor's Programs is conducted in a selection system acknowledged by the University.
- (2) The selection sytem as referred to in paragraph (1) can be in the form of written test or other selection methods stipulated by the University.
- (3) New student selection is conducted in accordance with the schedule stipulated by the University.

Article 9

Prospective students of Bachelor's Programs that can enroll to participate in the selection process have to meet the following requirements:

- a. Indonesian Citizens or Foreign Citizens that have obtained the study permit from the ministry in charge of higher education and master the medium of instructions used in the class;

- b. Graduates of High/Vocational School or equivalent, including Home Schooling and Community Learning Group Program with Paket C diploma as evidence, from schools in the country or overseas that are acknowledged by the University;
- c. In health condition as required by the Study Program chosen.

Article 10

- (1) Prospective students of Regular Class are graduates of High/Vocational School or equivalent with the diploma issuance at the latest 3 (three) years ago.
- (2) Prospective students of International Clases are graduates of High/Vocational School or equivalent with the diploma issuance at the latest 5 (five) years ago.
- (3) Prospective students of Parallel Class are graduates of High/Vocational School or equivalent or in possession of Diploma 3 certificate from the relevant discipline.
- (4) Prospective students of Extension Class are graduates of Diploma 3 or Diploma 4 or in possession of a Bachelor's Degree in other discipline and have working experience of minimum 2 years.

Article 11

- (1) The capacity of each Study Program is stipulated by considering the facilities, infrastructures, and human resources owned.
- (2) The number of students declared to have passed the selection stage in each Study Program is based on the capacity of the respective Study Program.
- (3) The number of students accepted in Regular Class, Parallel Class, Extension Class and International Class in each Study Program follows the regulations stipulated in the Rector Regulation on Capacity.

- (4) The use of the facilities and infrastructures as well as the resources owned is regulated by the Dean by considering common utilization, both for the use of the internal party of the Faculty and the University as a whole.
- (5) The Study Programs that are allowed to receive the enrollment of new students are those that have valid permit for administration and accreditation.

Article 12

- (1) Prospective students that pass the selection have to do administrative registration and academic registration in the respective semester according to the schedule set by the University.
- (2) Prospective students who fail to register within the registration schedule period set by the University are declared to have resigned.
- (3) Prospective students who have been declared to have passed the selection cannot postpone their enrollment.
- (4) Procedures of enrollment and tuition fee for the Bachelor's Programs are regulated by the Rector Decree.

Article 13

- (1) The students of Bachelor's Programs are not allowed to enroll in two or more Study Programs.
- (2) If a student is discovered to have been enrolled in more than one Study Program as referred to in paragraph (1) above, the Director of Education will send a warning letter to the student to quickly decide on his/her chosen Study Program with a copy to the Dean.
- (3) The written notice on student's selection as referred to in paragraph (2) above is submitted by the student to the Dean by latest 20 (twenty) workdays since the issuance of written warning letter from the Director of Education.

- (4) If the selection of the Study Program is not submitted within the stipulated due date, the University will decide on the Study Program for that student.
- (5) University will issue a Rector Decree on Withdrawal and Selection Determination.

CHAPTER V

STUDY LOAD AND STUDY PERIOD

Article 14

- (1) The Study Load of the Bachelor's Programs is 144 (one hundred forty four) *sks* including the final assignment.
- (2) Students can take more credits than the provision in paragraph (1) with 160 (one hundred sixty) *sks* at the most.
- (3) Some of the Study Load, as stipulated in paragraph (1), either compulsory courses or elective courses, can be obtained in other higher education institutions through credit transfer mechanism.
- (4) The final assignment Study Load as referred to in paragraph (1) is 4-6 *sks*.
- (5) The calculation of Study Load in block, module, or other forms of systems can be stipulated in accordance to the requirements to fulfill learning achievement.

Article 15

- (1) The Study Periods of Regular Class, Parallel Class and International Class are designed for 8 (eight) semesters and can be taken minimum in 7 (seven) semester and maximum in 12 (twelve) semesters.
- (2) Students that have credit transfer can finish their studies in minimum 4 (four) semesters.

- (3) The Study Period of International Class can be extended by latest 2 (two) semesters if there is a postpone due to immigration process and/or conflict in the academic calendar between the University and partner university overseas.
- (4) The extension of Study Period as referred to in paragraph (3) is proposed by the Person-in-charge/Head of Study Program which is supported with written evidence to be stipulated by the Dean Decree.
- (5) The Study Period of Extension Class is designed for 10 (ten) semesters and can be taken minimum in 5 (five) semesters and maximum in 16 (sixteen) semesters.

Article 16

- (1) Students of Regular Class, Parallel Class and International Class can submit a request to participate in the Fast Track Bachelor-Master's Program.
- (2) To participate in the Fast Track Bachelor-Master's Program, students have to obtain 120 (one hundred twenty) *sks* with minimum GPA 3.50 (three point five oh) at the end of the sixth semester; and possess English proficiency that is at least equivalent to TOEFL score of 500 (five hundreds).
- (3) The Study Period of the Fast Track Bachelor-Master's Program is 10 (ten) semesters.
- (4) Students that cannot finish their education in 10 (ten) semesters will only receive a bachelor's degree.
- (5) The Study Load in the curriculum of the Fast Track Bachelor-Master's Program is as follows:

- a. For Bachelor's Program is 144 (one hundred forty four) *sk*s including 16-22 *sk*s of elective courses taken from the main competency courses of the Master's Program;
 - b. For Master's Program is 40-44 *sk*s including 16-22 *sk*s of the referred courses in paragraph (5) letter a acknowledged through a credit transfer.
- (6) If a student cannot finish the Bachelor's Program in 8 (eight) semesters, then he/she is declared failed to attend the Fast-Track Bachelor-Master's Degree Program, so the Master's Program courses that have been taken will be considered as elective courses in the Bachelor's Program and cannot be acknowledged when continuing to the Master's Programs.

CHAPTER VI

CURRICULUM

Article 17

- (1) Bachelor's Program Curriculum is designed to reach the competencies as referred to in Articles 3 and 4, consisting of main competencies, supporting competencies and other competencies, including personality development and behavioral skills (soft skills).
- (2) Bachelor's Program Curriculum is carried out in competency-based manner.
- (3) Curriculum is evaluated periodically within the period of 3 – 5 years by the Faculty Academic Senate.

Article 18

- (1) The curriculum structure of the study programs in bachelor's degree consists of:
 - a. Compulsory Courses; and
 - b. Elective Courses.
- (2) Compulsory Courses consist of:
 - a. University Compulsory Courses;
 - b. Cluster Compulsory Courses;
 - c. Faculty Compulsory Courses;
 - d. Study Program Compulsory Courses.
- (3) Elective Courses as referred to in paragraph (1) letter b can be in the form of:
 - a. A set of courses found in Other Specialization Course Group in the Study Program; or
 - b. A set of Courses chosen from various Study Programs/Faculties.
- (4) Compulsory Courses in a Study Program have to be the same, either for Regular Class, Parallel Class, Extension Class, or International Class.
- (5) Every student of the Bachelor's Programs has to pass all the Compulsory Courses and a number of Elective Courses covered in the curriculum structure of the Study Program.
- (6) Each student can choose the combination of:
 - a. Compulsory Courses and Specialization Courses in the Study Program; or
 - b. Compulsory Courses and a set of courses chosen from various Study Programs/Faculties.

- (7) Any combination chosen by a student, the number of *sks* allowed to take has to be within the study load limit for the Bachelor's Programs as regulated in Article 14 paragraph (1) and paragraph (2).
- (8) The equivalent load in the form of semester credit unit for Study Program Compulsory Courses is minimum 110 (one hundred ten) *sks*, excluding the final assignment.
- (9) The equivalent load in the form of semester credit unit for the Elective Courses is maximum 30 (thirty) *sks* from total study load required to achieve a bachelor's degree.

CHAPTER VII

FINAL ASSIGNMENT ADVISORS

Article 19

- (1) Final assignment has a special course status and can be taken after finishing minimum 114 (one hundred fourteen) *sks*.
- (2) Final assignment preparation is under the monitoring and evaluation of a Final Assignment Advisor.
- (3) If necessary, the number of advisors for one student is 2 (two) persons at the most.
- (4) Main Advisor requirements:
 - a. The university permanent lecturer;
 - b. Possessing at least a Master's Degree;
 - c. Possessing an expertise that is relevant to the topic of final assignment;
- (5) Secondary Advisor requirements:

- a. The university permanent lecturer or adjunct lecturer, or an expert from another institution;
 - b. Possessing expertise relevant to the final assignment.
- (6) The Person-in-charge/Head of Study Program appoints an Advisor for one student based on the expertise and workload of the relevant lecturer.
 - (7) The Advisor appointment is stipulated by the Dean Decree.
 - (8) To guarantee the quality of the tutorial then the lecturer's work load as the main advisor in the structured researches for the formulation of undergraduate undergraduate thesis/final assignment, thesis, dissertation, or other equivalent design/art/form of works is 14 (fourteen) students at the most.
 - (9) The Person-in-charge/Head of Study Program periodically monitors the process of tutorial and if the tutorial process does not run well and not in organized manner, then the Study Program can propose for the replacement of Advisor.
 - (10) Tutorial is done within the campus of the University structurally, at least 4 (four) times in one semester, and is required to be recorded in a log book and/or the Academic Information-Next Generation (Indonesian acronym:SIK-NG).

CHAPTER VIII

FINAL ASSIGNMENT EVALUATION

Article 20

- (1) Final Assignment Evaluation is a scheduled academic activity to evaluate the final assignment to obtain a bachelor's degree.

- (2) Final Assignment Evaluation can be held in the form of final assignment exam or other forms of evaluation.
- (3) The Final Assignment Exam Committee consists of Academic Advisor and Examiners of various experts relevant to the field of science studied by the student, with the number of members at minimum 3 (three) persons and at maximum 7 (seven) persons.
- (4) In special cases, Examiners of non-academic background can be invited but they have to have relevant expertise.
- (5) The Final Assignment Exam is chaired by a chosen member of the Examiners.
- (6) The Final Assignment Exam is conducted in an open or closed manner in accordance with the applicable regulations in the Study Program and is divided into 2 (two) parts, namely the presentation by the student and a question and answer session with the duration 100 (one hundred) minutes at the most.
- (7) The Procedure of the Final Assignment Evaluation in other form of evaluation is stipulated by the Dean Decree.
- (8) The Final Assignment Evaluation Committee is proposed by the Person-in-charge/Head of Study Program and stipulated by the Dean Decree.

CHAPTER IX

CREDIT TRANSFER

Article 21

- (1) Students can submit a request for credit transfer over courses they have obtained in another Study Program, both the Study Program in the University itself and that in a different accredited higher institution.

- (2) Courses that can be credit-transferred can come from:
 - a. student exchange program;
 - b. educational program that students have attended previously, the Study Program in the University itself and another higher institution that has been acknowledged by the university; or
 - c. other programs acknowledged by the University.
- (3) Courses that can be credit-transferred have to fulfill the following prerequisites:
 - a. They have material contents that are equal to courses that are in the curriculum of the Study Program the students are taking;
 - b. If the courses taken do not fulfill the criteria in point a, but they are considered supporting to competence achievement, then they can be credit-transferred as elective courses;
 - c. They are obtained within a maximum of 5 (five) years prior;
 - d. If they are obtained from outside the University, they have to come from a Study Program that is accredited.
- (4) The study load that can be transferred to the Bachelor's Programs is as much as 50 (fifty) percent of the total study load that has to be taken based on the curriculum of the Study Program students are attending.
- (5) The number of *sk*s that can be credit-transferred for each of the students is evaluated and recommended by the Credit Transfer Team and is stipulated in the Dean Decree.

CHAPTER X

ADMINISTRATIVE AND ACADEMIC REGISTRATIONS

Article 22

- (1) Students have to register administratively and academically to attend academic activities in a semester.
- (2) Administrative registration is done by making payment for tuition fee via host-to-host through the Automatic Teller Machine (ATM) or bank teller that cooperates with the University.
- (3) Academic registration is done by filling out the Course Selection Sheet (IRS).
- (4) Administrative and academic registrations are done according to the scheduled that has been regulated by the Academic Calendar of the University.
- (5) Course Selection Sheet is cancelled if the tuition fee has not been paid until the end of payment period.
- (6) Students who are allowed to pay through installments, but have not completed the payment until the end of semester, cannot perform academic registration in the subsequent semester
- (7) Students can perform academic registration after the education arrears has been paid.

Article 23

- (1) Academic Calendar is a guideline that has to be obeyed by the Faculty/Graduate Programs and the Academic *Civitates* of the University in implementing the Tri Dharma (Three Pillars) of Higher Institutions;

- (2) Academic Calendar as referred to in paragraph (1) is issued 1 (once) in a year with the Rector Decree, and includes at least:
- a. The Registration period, selection examination, announcement of selection results, registration (administrative and academic) for new students;
 - b. Schedule of the initial activities for new students;
 - c. Schedule for administrative and academic registrations for old students;
 - d. Schedule of the courses;
 - e. Period of examination and announcement of examination results;
 - f. Due date of graduate determination and graduation day registration;
 - g. Schedule of Semester Internal Evaluation (Indonesian acronym: EVISEM) and Yearly Internal Evaluation (Indonesian acronym: EVITAH).

Article 24

- (1) At the beginning of each semester, the Faculty/Study Program decides the schedule of the courses to implement a curriculum.
- (2) The schedule of the courses as referred to in paragraph (1) above covers:
 - a. Name of courses and classes;
 - b. Types of classes, to distinguish the regular, parallel, extension and international ones;
 - c. Coordinator of each course and the person-in-charge of each class;
 - d. Days and Hours of the Courses;
 - e. Course venues/rooms;
 - f. Lecturers;
 - g. Medium of Instructions;
- (3) A course can be taught in several classes.

- (4) Courses with a Special Course status held by the Study Program have their own schedules regulated separately.

Article 25

In each semester, a student may have certain academic status, namely:

- a. Active, which means he/she registers administratively and academically as well as actively doing academic activities;
- b. Inactive (Empty), which means he/she does not register administratively nor academically;
- c. On Academic Leave, which means he/she does not do any academic activity for one or two semesters at his/her own request with the permission from the Dean;
- d. On Academic Leave for Special Reasons, which means he/she does not carry out any academic activity for one or two semesters due to inevitable causes with the permission from the Dean;
- e. Studying Outside the University, which means he/she conducts academic activities at a partner institution, in the country or overseas, because he/she takes part in a student exchange program or other programs acknowledged by the University;
- f. Overseas, which means he/she carries out academic activities at a partner institution overseas because he/she takes a double degree, joint degree, or linkage program;
- g. Sanctioned, which means he/she is prohibited from doing any academic activity for one or several semesters because he/she violates the University's regulation based on the recommendation of the Committee of Regulation Violation Settlement and is stipulated by the Rector Decree;

- h. Graduated; which means he/she has fulfilled all the academic and administrative requirements to be promoted as a Master;
- i. Dropped out; which means he/she does not fulfill the minimum academic requirements to continue studies; therefore he/she is declared as a drop-out due to academic and/or non-academic reasons;
- j. Resigned; which means he/she declares to quit the University at his/her own request;
- k. Deceased; which means he/she does not continue studies because he/she passed away based on the notice letter from the Dean/School Director.

Article 26

- (1) Every student has an Academic Advisor who is determined by the Faculty/Study Program.
- (2) Academic Advisor for a student of the Bachelor's Programs is a permanent lecturer with at least a Master's Degree.
- (3) An Academic Advisor as referred to in paragraph (1) has the obligations to:
 - a. Guide students in preparing the study plan and give inputs on what courses to take;
 - b. Approve the students' IRS in the Academic Information System;
 - c. Provide guidance for students in regards to the number of credits they can take;
 - d. Monitor the study development of the students assigned to them.
- (4) If the Academic Advisor is unable to fulfill his/her duties, the Person-in-charge/Head of Study Program will temporarily take over his/her responsibilities as Academic Advisor, but the IRS approval is still conducted by the Vice Dean.

- (5) The fulfillment of Academic Advisor's assignments is one of the components in lecturer's performance evaluation.

Article 27

- (1) Academic registration is conducted by filling out the Course Selection Sheet through the Academic Information System (SIAK NG).
- (2) Students fill out the Course Selection Sheet (IRS) on-line according to the curriculum applicable for them.
- (3) The number of *sk*s that is allowed to be taken is adjusted to the GP of the last semester a student is active, excluding Short Semester.
- (4) The maximum number of *sk*s that can be taken by the students of Regular, Parallel, and International Classes in each semester is as follows:

GP in last semester	Maximum <i>sk</i> s that can be taken
< 2.00	12
2.00 – 2.49	15
2.50 – 2.99	18
3.00 – 3.49	21
3.50 – 4.00	24

- (5) The maximum number of *sk*s that can be taken by the students of Extension Class in each semester is as follows:

GP in last semester	Maximum <i>sk</i> s that can be taken
< 2.00	12
2.00 – 2.49	15
2.50 – 4.00	18

- (6) In special case where a student is on the verge of dropping-out, the Vice Dean based on the proposal by the Person-in-charge/Head of Study Program can consider to allow the student to take sks more than the maximum number allowed as regulated in paragraphs (4) and (5).
- (7) The number of *sks* allowed to be taken specifically for short semester is in accordance with the applicable regulations on ShortSemester.

Article 28

- (1) IRS cannot be approved by the Academic Advisor if students:
 - a. Taking a course that has the same schedule as another course;
 - b. Taking a course that has prerequisites students have not met;
 - c. Taking more credits than allowed;
 - d. Taking a course that has enrollees more than the available capacity.
- (2) When IRS is rejected, students are obligated to revise and submit it again for approval.
- (3) IRS that cannot be approved by the Academic Advisor is sent to the Vice Dean to be determined further.
- (4) The Vice Dean can approve a problematic IRS, unless the problems are related to inter-Faculty courses.
- (5) To settle the problems related to paragraph (4), the Faculty can coordinate with the host Faculty to add more capacity to the respective courses.
- (6) The names of students will not be recorded in a course's attendance list if the IRS is not yet approved.
- (7) Students whose names are not in a course's attendance list are not allowed to attend the course, take the examination, and other activities in the respective course.

- (8) When an IRS still has problems, students can still attend classes but they are required to settle all problems by the end of IRS revision period (add and drop) at the latest.
- (9) If the students as mentioned in paragraph (8) still carry out activities in the course without settling their IRS problems, then the score they obtain cannot be recorded to their academic histories.

Article 29

- (1) Students who fail to register administratively and/or academically will obtain Inactive (Empty) academic status in the ongoing semester and their study period is accounted.
- (2) Students who are Inactive (Empty) as mentioned in paragraph (1) are not obligated to pay the tuition fee.
- (3) Students whose status is Inactive (Empty) for two consecutive semesters are automatically declared resigned as students of the University by the Rector Decree on Status Determination.

Article 30

When students as referred to in Article 29 paragraph (1), due to various reasons, still want their status to be active, they may register administratively and academically with the following prerequisites and procedures:

- a. He/she still meets the academic requirements;
- b. He/she obtains approval from the Faculty and recommendation from the Directorate of Education;
- c. He/she submits a request of payment to the Financial Directorate of the University and is subjected to the fine for late administrative registration

of which the amount is in accordance with the applicable provisions and protocols of tuition fee payment;

- d. He/she pays for the tuition fee and fine manually;
- e. He/she submits the copy of the payment receipt to the Financial Directorate of the University to be verified;
- f. He/she reports to the Vice Deanto fill out the IRS.

CHAPTER XI

EVALUATION OF LEARNING OUTCOMES

Article 31

- (1) Evaluation of learning outcomes is carried out periodically according to the curriculum.
- (2) Evaluation of learning outcomes for each course is done every semester.
- (3) Evaluation is based on the principles of relevance, accountability, transparency, honesty and fairness.
- (4) Aspects measured in the Evaluation of Learning Outcomes are:
 - a. academic abilities that cover cognitive, affective, and psychomotor aspects, which are adjusted to the types and objectives of learning in each course; and
 - b. behavioral skills, including academic honesty, discipline, modesty, interaction skill, and cooperation skill.
- (5) Evaluation may be conducted through means of observation, assignment, and written and/or oral examination.

- (6) Examination may be held through Quizzes, Mid-Semester Test, Final Semester Test, and Final Assignment.
- (7) Evaluation of Learning Outcomes must be carried out in accordance with the applicable regulations.
- (8) Every fraud that students have committed during the process of evaluation of learning outcomes will be imposed to sanction that will be regulated further in the regulations of the Faculty.

Article 32

- (1) Evaluation of students' learning outcomes is carried out by a lecturer or a team of lecturers to observe the process and development of learning outcomes of the students.
- (2) Evaluation of learning outcomes is stated by letters, namely letters A, A-, B+, B, B-, C+, C, D, and E.
- (3) The minimum required passing grade of each course is C.
- (4) The minimum required passing grade of the final assignment is B.
- (5) To convert the scores from number values to letter values and the weighting of the values of the letters, the following is used as the guideline:

Score Range	Letter Value	Weighting of Letter Value
85 - 100	A	4.00
80 - < 85	A-	3.70
75 - < 80	B+	3.30
70 - < 75	B	3.00
65 - < 70	B-	2.70
60 - < 65	C+	2.30

55 - < 60	C	2.00
40 - < 55	D	1.00
00 - < 40	E	0

Article 33

- (1) Lecturers input the scores of the courses into the Academic Information System according to the schedule that has been regulated in the Academic Calendar.
- (2) When a lecturer fails to input the scores of all students for a course he/she is responsible for by the end of the due date of the score submission, then the respective students will automatically receive a score of B.
- (3) Score revision may be done to correct mistakes in evaluation.
- (4) Revision of the automatic score as referred to in paragraph (2) can be done under the condition that students receive a score higher than B, unless:
 - a. A student is proven to have conducted academic violation/fraud in attending the course, then the score is revised to E;
 - b. A student does not meet the minimum requirement of attendance in taking an academic activity in accordance with the applicable regulations in a semester that is a prerequisite for the issuance of course' score, then the score is revised to T.
- (5) Revision is conducted with the following procedures:
 - a. Lecturer submits recommendation for score revision to the Vice Dean in written form;
 - b. The Vice Dean approves or rejects the recommendation for score revision;

- c. If a recommendation for score revision is approved, the Faculty processes the score revision in the Academic Information System;
 - d. The Vice Dean reports the score revision to the Director of Education to be verified and confirmed.
- (6) Score revision as referred to in paragraphs (3), (4) and (5) is done by the end of the following semester at the latest.
- (7) No score revision may be made for students who have been declared graduated.

Article 34

- (1) Special Courses that still continue after the semester is over such as practice work, seminar, and final assignment are marked with letter code BS (Not Completed), and not accounted in the credit accrued, GP as well as GPA.
- (2) The courses that are credit-transferred are marked with letter code TK (Credit Transfer) under the condition that what is taken into account in the academic transcript is only the total number of credits.
- (3) The score of students' learning outcomes that cannot yet be determined because the scoring components are not complete will temporarily be marked with letter code I (Incomplete) under the condition that the score I is not accounted in the semester grade point and within a maximum period of a month after the due date of score submission has to be changed to a letter score or if after one month there is still no decision, then the letter code I will automatically change to letter score E.
- (4) The score of active students' learning outcomes who do not fulfil the minimum requirement of attendance in participating in the academic activities in accordance with the applicable regulations in one semester will be marked

with letter code T and this is accounted in the semester grade point with zero weighting.

- (5) When students retake a course, the score for the course is based on the latest score they receive.
- (6) If students who for any legitimate reasons obtain a leave permission for the semester they are in, then all courses that they are taking will be not be considered and their status will be recorded as on-leave.

Article 35

- (1) Grade Point is a measurement tool for a student's learning outcome while he/she is taking their studies.
- (2) Grade Point is calculated at the end of every semester which includes Semester Grade Point (GP) and Cumulative Grade Point (GPA).
- (3) The value of Grade Point is calculated through by adding up the results of the multiplication of credits and the weighting of the letter score for each of the courses, divided by the number of credits.
- (4) Semester Grade Point (GP) is a grade point that is calculated from all scores of the courses taken in one semester, except for the courses that have the letter code BS, I, and TK.
- (5) Cumulative Grade Point (GPA) is a grade point that is calculated from all courses with a minimum score of C starting from the first semester to the last semester, except for the courses that have letter code BS, I, TK, and DB.

CHAPTER XII

ADMINISTRATION OF LEARNING OUTCOMES

Article 36

- (1) The Semester Score List (Indonesian acronym: DNS) provides information about the identity of a student (name, number, and last education), Academic Advisor, Faculty, Study Program, specialization, education level, courses' codes, courses' names, Semester Credit Unit (*sks*), score letters, Semester Grade Point (GP), and Cumulative Grade Point (GPA).
- (2) The Semester Score List (DNS) may be published in the printed form based on the request of students according to needs.
- (3) The official Semester Score List (DNS) is the one signed by the officer who is in charge of the educational administration at the Faculty level.

Article 37

- (1) Academic History chronologically records all academic activities of a student from the time he/she enrolls as student of the University to the time he/she leaves, because he/she graduates, drops out, or resigns from his/her studies.
- (2) Academic status of a student in each semester is recorded in the academic history.
- (3) Academic History is used as a source of information for students, Academic Advisor, and Study Program about the success of students' studies.
- (4) Academic History may be published for certain purposes based on the request of students.
- (5) Academic History that will be used as stated in paragraph (4) above is legalized by the Vice Dean of the Faculty.

Article 38

- (1) Academic Transcript is given to students who have been declared graduated from a Study Program after being decided in the graduation determination meeting;
- (2) Academic Transcript provides information about the identity of a student (name, student number, place and date of birth), previous education, education level, Study Program, specialization, list of courses as well as their codes, letter scores, number of required credits, number of credits obtained, GPA, title of final assignment, diploma number, and graduation year;
- (3) All courses taken by students, including those students retake and have obtained through credit transfer are recorded in the Academic Transcript;
- (4) Academic Transcript is published using 2 (two) languages, namely Indonesian and English;
- (5) The Director of Education, on behalf of the Rector, signs the academic transcript and official copy of the academic transcript;
- (6) Academic Transcript will be handed to students if they do not have education arrears.

Article 39

- (1) Diploma is given to students who have been declared graduated from a Study Program after having been decided in the graduation determination meeting.
- (2) Diploma provides information about the identity of diploma holder (name, place and date of birth), academic title/name obtained and the Study Program, name and signature of Rector and Dean, date of diploma issuance, graduation date, student number, diploma number, and signature as well as photograph of diploma holder.

- (3) Diploma issuance date is the date of graduation determination meeting.
- (4) Diploma is issued once for every graduate.
- (5) In case of lost or damaged diploma, the holder can ask for its copy.
- (6) Procedures to issue a diploma or its copy are regulated separately.
- (7) The Dean/Vice Dean/Director of Education, on behalf of the Rector, signs the legalization of the diploma.
- (8) Diploma will only be handed to students if they do not have education arrears.

CHAPTER XIII

ACADEMIC LEAVE AND STUDYING OUTSIDE THE UNIVERSITY

Article 40

- (1) Academic leave is a period when students do not take part in academic activities for 1 (one) semester at the very least and 2 (two) semester at the longest, consecutively or not.
- (2) Academic leave can only be granted to students who have taken part in academic activities for at least 2 (two) semesters, except for academic leave because of special reasons.
- (3) Academic leave because of special reasons is an academic leave given to students because they have inevitable obstacles due to among others state assignment, university assignment or medication that hinder them from taking part in academic activities.
- (4) Leave is not accounted as study period.

Article 41

- (1) Approval for academic leave is given by the Dean in the form of a Decree.
- (2) Students who receive academic leave are not allowed to conduct any academic activities.
- (3) When granting a leave approval as referred to in paragraph (1), the Dean presents its duplicate to the Vice Rector for Academic Affairs as well as the Vice Rector for Finance and Public Administration.
- (4) The Decree as referred to in paragraph (1) also arranges changes that take place because of the leave approval such as study period and student evaluation schedule.

Article 42

- (1) Request for academic leave is submitted by the respective students to the Dean before administrative registration period, by filling out a form available in the academic administration section of the Faculty.
- (2) Based on the Dean Decree on Leave Approval of a Student, the operator of SIAK-NG of the Faculty is obligated to update the status of the respective student as on leave before the end of the administrative registration period.
- (3) The requester makes payment of as much as 25 (twenty five) percent of the tuition fee for the semester to come and the amount must be paid during the administrative registration period.
- (4) If the requester obtains leave permission but fails to pay the amount of tuition fee that becomes his/her responsibility during the registration period, the leave permission is cancelled and his/her status becomes Inactive (Empty) student.
- (5) In the case stated in paragraph (4), if the requester still wants to pay for the tuition fee after the end of registration period, he/she will be fined for late

administrative registration of which the amount is in accordance with the applicable provisions and protocols of tuition fee payment.

- (6) If the request for academic leave is not in accordance with what stated in the above mentioned paragraph (1) or is submitted during the ongoing semester, the requester is still required to pay as much as 100 (one hundred) percent of the tuition fee.

Article 43

- (1) Students who are studying outside the University for at least one semester obtain the status Studying outside the University or Overseas.
- (2) Students who are studying outside the University conduct administrative registration by paying the tuition fee whose amount is in accordance with the applicable provisions and protocols of tuition fee payment.
- (3) Academic Status as regulated in the aforementioned paragraph (1) is given to students who are studying outside the University in order to take part in the University programs in the form of:
 - a. Student Exchange Program;
 - b. International Class Program;
 - c. Sandwich Program;
 - d. Joint Degree Program;
 - e. Other programs that are acknowledged by the University.
- (4) Scores of the courses received from Studying outside the University or Overseas activities are not accounted in GPA and are given letter code TK as referred to in Article 34 paragraph (2).
- (5) The decision on the academic status of students Studying Outside the University or Overseas is made by the Dean in the form of a Decree

- (6) The Study Period of students while they are carrying out their Studies outside the University or Overseas is accounted the same way as students with active status.

CHAPTER XIV

DROP OUT

Article 44

Students of Regular Class, Parallel Class, and International are declared dropped out if:

- a. at the evaluation of the first 2 (two) semesters they fail to obtain minimum 24 (twenty four) *sks* with minimum score C;
- b. at the evaluation of the first 4 (four) semesters they fail to obtain minimum 48 (forty eight) *sks* with minimum score C;
- c. at the evaluation of the first 6 (six) semesters they fail to obtain minimum 72 (seventy two) *sks* with minimum score C;
- d. at the evaluation of the first 8 (four) semesters they fail to obtain minimum 96 (ninety six) *sks* with minimum score C;
- e. at the evaluation of the first 10 (ten) semesters they fail to obtain minimum 120 (one hundred twenty) *sks* with minimum score C;
- f. at the end of study period they do not complete the total study load in accordance with the curriculum at minimum score C;
- g. if a student receives a credit transfer when he/she enrolls, then the evaluation is started in the semester that requires bigger *sks* achievement than the acknowledged total *sks*.

Article 45

Students of Extension Class are declared dropped out if:

- a. at the evaluation of the first 2 (two) semesters they fail to obtain minimum 18 (eighteen) *sks* with minimum score C;
- b. at the evaluation of the first 4 (four) semesters they fail to obtain minimum 36 (thirty six) *sks* with minimum score C;
- c. at the evaluation of the first 6 (six) semesters they fail to obtain minimum 54 (fifty four) *sks* with minimum score C;
- d. at the evaluation of the first 8 (eight) semesters they fail to obtain minimum 72 (seventy two) *sks* with minimum score C;
- e. at the evaluation of the first 10 (ten) semesters they fail to obtain minimum 90 (ninety) *sks* with minimum score C;
- f. at the evaluation of the first 12 (twelve) semesters they fail to obtain minimum 108 (one hundred eight) *sks* with minimum score C;
- g. at the evaluation of the first 14 (fourteen) semesters they fail to obtain minimum 126 (one hundred twenty six) *sks* with minimum score C;
- h. at the end of study period they do not complete the total study load in accordance with the curriculum at minimum score C;
- i. if a student receives a credit transfer when he/she enrolls, then the evaluation is started in the semester that requires bigger *sks* achievement than the acknowledged total *sks*.

Article 46

In addition to the provisions on drop-outs as regulated in the aforementioned Article 44 and Article 45, a student of Bachelor's Programs may be declared dropped out if he/she:

- (1) has administrative problems as regulated in Article 29 paragraph (3);
- (2) receives sanction over academic violation;
- (3) receives sanction over violation of regulations of campus life;
- (4) is declared unfit to continue his/her study based on the evaluation of the Doctor Team that has been appointed by the Head of the University.

Article 47

- (1) Students of Bachelor's Programs that have dropped out as regulated in the aforementioned articles, from Article 44 to Article 46, are submitted to the Dean to be proposed to the Rector.
- (2) The Rector based on the recommendation of the Dean with the Rector Decree issues a drop-out decision.

CHAPTER XV

GRADUATION

Article 48

- (1) Students of Bachelor's Programs are declared graduated based on the graduation determination meeting chaired by the Dean.
- (2) Graduation Determination Meeting may be held 2 (two) times in 1 (one) semester at maximum based on the academic calendar.
- (3) Students of Bachelor's Programs are declared graduated if they meet the following prerequisites:
 - a. Registered as active University students in the respective semester both administratively and academically;
 - b. Not exceeding the maximum study period stipulated by the University;

- c. Having completed all administrative obligations including returning all borrowed library/laboratory collections;
 - d. Having completed all academic obligations and/or assignments that have become their responsibility in accordance with the curriculum regulated for the Study Program (including the final assignment that has been revised) with a Cumulative Grade Point (GPA) of 2.00 (two point oh oh) or above.
- (4) Graduation after taking/completing a Bachelor's Program can be awarded with or without a Predicate consisting of levels:
- a. Satisfactory;
 - b. Very Satisfactory;
 - c. *Cum Laude*;
- (5) GPA as the basis for determination of graduation predicate of a Bachelor's Program is:
- a. 2.76 – 3.00 = Satisfactory
 - b. 3.01 – 3.50 = Very Satisfactory
 - c. 3.51 – 4.00 = *Cum Laude*
- (6) The *Cum Laude* Graduation Predicate may be awarded to graduates of Bachelor's Programs who finish their studies at the latest in 8 (eight) semesters with minimum GPA of 3.51 that they obtain without repeating a course.
- (7) If they reach GPA of 3.51 – 4.00 but do not meet the requirements as referred to in paragraph (6), then the respective students are awarded Very Satisfactory graduation predicate.

- (8) In case of credit transfer, the determination of GPA of students as the basis of graduation predicate must consider the academic history as well as the score transferred from the previous education based on the evaluation of the Faculty.

CHAPTER XVI

PUBLICATION AND SCIENTIFIC WORK UPLOAD

Article 49

To strengthen scientific competition and to avoid plagiarism, students of Bachelor's Programs at the end of the study period upload their scientific works in accordance with the applicable regulations.

CHAPTER XVII

TRANSITION PROVISIONS

Article 50

- (1) The provisions stipulated in this Regulation is applicable for students of Bachelor's Programs of 2016/2017 Enrollment and the years succeeding.
- (2) The Rector Decree Number 2198/SK/R/UI/2013 on the Administration of Bachelor's Programs of Universitas Indonesia is still applicable for the students of 2015/2016 Enrollment and the years preceding.
- (3) This Rector Decree is valid after the transition period for 2 (two) years since the stipulation date.

CHAPTER XVIII

CLOSING

Article 51

This Decree is valid since its stipulation date under the condition that should there be an error in this decree in the future, it will be revised accordingly.

Stipulated in Jakarta

On May 27, 2016

Rector,

Prof. Dr. Ir. Muhammad Anis, M.Met

NIP 195706261985031002