

# UNIVERSITAS INDONESIA

THE DECREE OF  
THE BOARD OF PROFESSORS OF UNIVERSITAS INDONESIA  
NUMBER: 001/SK/DGB-UI/2014

ON  
THE CODE OF ETHICS AND CONDUCT OF THE ACADEMIC CIVITATES OF  
UNIVERSITAS INDONESIA

Considering:

1. that Universitas Indonesia is a higher education institution that upholds ethical values, academically as well as non-academically;
- 2.. thatevery member of Universitas Indonesia is obligated to uphold ethics, to behave commendably, and to act based on good ethical values in order to maintain the dignity of members of Universitas Indonesia;
- 3.. that Universitas Indonesia as a higher education institution needs to establish the Code of Ethics andConduct of Universitas Indonesia asthe guidelines on how to behave and act that have to be obeyed and implemented by the members of Universitas Indonesia;
4. thatthe Code of Ethics and Conduct of Universitas Indonesia is stipulated by the Decree of the Board of Professors (Indonesian acronym: DGBF).

In view of:

1. Act No 12 Of 2013 on Higher Education;
- 2 The Government Regulation of the Republic of Indonesia Number 68 of 2013 on the Statute of Universitas Indonesia.

## DECIDES:

To stipulate: THE CODE OF ETHICS AND CONDUCT OF THE ACADEMIC CIVITATES OF UNIVERSITAS INDONESIA

### Article 1

The Code of Ethics and Conducts of Universitas Indonesia applies for all Academic *Civitates* of Universitas Indonesia as stated in Appendix 1 that becomes an inseparable part of this Decree.

### Article 2

The settlement of the supposition of the violation of the Code of Ethics and Conduct of Universitas Indonesia is conducted based on the Guidelines for the Settlement of the Violation of the Code of Ethics and Conduct of Universitas Indonesia as mentioned in Appendix 2 that is inseparable form this Decree.

### Article 3

1. The report on the violation of the Code of Ethics and Conduct of Universitas Indonesia conducted by an Academic *Civitas* of Universitas Indonesia is submitted to the Board of Professors in each Faculty.
2. The Faculty Board of Professors resolves the report on the supposition of the violation of the Code of Ethics and Conduct stated in paragraph (1) by conducting an investigation, of which the procedures are performed based on the Guidelines for the Settlement of Violation of the Code of Ethics and Conduct of Universitas Indonesia as stated in Article 2.
3. The investigation result by DGBF is conveyed to the Dean of the relevant Faculty to be implemented and stipulated by the Dean.

4. If Faculty Board of Professors cannot solve the supposition of violation of the Code of Ethics and Conduct of Universitas Indonesia in each Faculty, the Dean will forward the issue to the Rector to be conveyed to the Ethics Committee of the Board of Professors of Universitas Indonesia.
5. The Ethics Committee of The Board of Professors of Universitas Indonesia conducts an investigation based on the proposal to handle the violation of the Code of Ethics and Conduct in accordance with the procedures as stated in the Guidelines for the Settlement of Violation of the Code of Ethics and Conduct of Universitas Indonesia.
6. In the case of a violation involving Academic *Civitates* from several Faculties, the report is submitted to the Rector to be conveyed to the Ethics Committee of the Board of Professors of Universitas Indonesia.
7. The investigation results of the Ethics Committee of the Board of Professors of Universitas Indonesia is submitted to the Rector to implemented and stipulated.

#### Article 4

Sanction to a member of UI that has violated the Code of Ethics and Conduct is stipulated by the Rector or Dean based on the applicable legislation and the regulations in UI, and also based on the recommendation from the Ethics Committee of DGB UI.

#### Article 5

With the application of this Code of Ethics and Conduct, then all code of ethics and conduct regulations contradicting this regulation is declared no longer valid.

#### Article 6

In order for this Code of Ethics and Conduct to be known and implemented by all Academic *Civitates*, DGB and DGBF perform socialization to all academic *Civitates* in each working unit.

Appendix 1

The Decree of the Board of Professors of Universitas Indonesia

Number: 001/SK/DGB-UI/2014

Date: December 1, 2014

**PREAMBLE**

In accordance with its universal functions as a house and a storehouse of knowledge, model and moral strength for the community, Universitas Indonesia is a higher education institution that honors the basic values, namely honesty, justice, fairness, trust, dignity, accountability, togetherness, transparency, academic freedom and scientific autonomy, and compliance to the applicable laws and regulations. UI members comprising academic *civitates*, members of Board of Trustee, and staff are always committed to uphold the aforementioned values as concrete steps that are vital in building the academic environment. This is aimed to support the embodiment of the vision of UI.

**THE BASIC VALUES OF UNIVERSITAS INDONESIA**

1. Honesty. Being upright, earnest, saying and doing the right things, not lying, not deceiving, not being involved in corruption, not committing frauds, the implementation of which is accompanied by sincere, wise attitudes as well as founded on core values. Honesty comprises all kinds of behaviors including not plagiarizing in academic or scientific development activities, not abusing the position, rank, title, or other academic facilities.
2. Justice and Fairness. Giving equal opportunities and treatment in a just and non-discriminative manner for every community member in doing each of their duties including in developing academic and other activities not based on race, ethnicity, religion, gender, marital status, age, disability, and sexual orientation.
3. Trust. Acting and behaving in a trustworthy as well as reliable manner when fulfilling the mandate and carrying out every activity or obligation that one assumes in their position, function, as well as a citizen in general.

4. Dignity and/or Respect. Committing to treat others with respect, benevolence, obedience towards norms, morality, appropriateness, or properness in any situation.
5. Accountability. Being responsible when carrying out duties that come with one's position or function, as well as keeping oneself away from any conflict of interest that can bring disadvantage to the interest of UI as well as that of other UI members. What is included in the efforts to avoid conflicts of interests is the act of refusing bribe or similar kind of inducements that can affect the decision one makes in their position and function that can cause disadvantage to UI as well as UI members.
6. Togetherness. Diversity/variety is a characteristic of Indonesian people that becomes the power and wealth of Universitas Indonesia . Recognition of the cultural diversity is the basis of togetherness and is part of the identity of the UI Member as part of the nation. Thus, UI Members determine to uphold tolerance and spirit of togetherness in doing and carrying out the tasks and responsibility assigned to each of UI Members at work.
7. Transparency. Conscience and attitude transparency in order to be willing to listen and consider carefully others' opinions; academic transparency to critically accept all information and results of academic discoveries of other parties; and willing to open/share all information of knowledge owned to other parties who have the right/have the interests to know, except those that are confidential.
8. Academic Freedom and Scientific Autonomy. Honoring academic freedom, which is the obligation to care and advance science, uphold freedom of academic podium, which is freedom to convey one's mind and opinion at UI environment as well as other academic forums.
9. Compliance to Laws. Carrying out all activities at UI by complying with all prevailing regulations.

The abovementioned values are elaborated in the g Code of Ethic and Code of Conduct below.

## CODE OF ETHIC

### Honesty

1. Every member of UI is required to behave honestly and is obligated to act in accordance with high standard and value of honesty in carrying out his/her duties and responsibilities.
2. Member of UI is forbidden to plagiarize, an act that is extremely against values of honesty; and
3. Member of UI is forbidden to support or facilitate the acts that contradict the values of honesty, namely by intentionally helping or trying to help other parties in committing dishonest acts.